



San Juan / Laventille Regional Corporation

PROCUREMENT NOTICE

DEVELOPMENT PROGRAMME 2023 - 2024

- 169 – Drainage and Irrigation Programme
- 170 – Recreational Facilities
- 184 – Local Roads and Bridges Programme

UNSPSC CODE

- 72141205, 72152704, 72141105
- 72153103, 72152601, 72154013
- 95111503

1. The San Juan / Laventille Regional Corporation was established by Municipal Corporation Act 21 of 1990 and is responsible for infrastructural, social, environmental and communal services focussed on continuous improvement of the quality of life of our burgesses and staff through a process of community empowerment and innovative approaches to future development.
2. The San Juan / Laventille Regional Corporation hereby invites suitably qualified firms to submit tenders for projects under Development Programme 2023 - 2024
3. The Invitation to Bids (ITB) will be issued to qualified and experienced providers of the works/ services required, listed in the Procurement Depository maintained by the Office of Procurement Regulation (OPR). Documents can be acquired from the Procurement Department located at San Juan/Laventille Regional Corporation Ground Floor, of the MTS Plaza, Aranguez Main Road, San Juan from **Monday 29th April, 2024** between the hours of 8:00 am – 2:00 pm upon payment of a non-refundable fee of One Hundred Dollars \$100.00 per project.

Limitation of Participation

4. In accordance with Section 28 of the Public Procurement and Disposal of Public Property Act 2015 as amended, participation in these procurement proceedings is limited to providers of the works /services described in the above table, within Trinidad and Tobago

Invitation to Prequalify

5. The deadline for submission of documents and application for **pre-qualification** in the Procurement Depository, in response to this Procurement Notice is **Monday 13th May, 2024**.

Tendering Process

6. Proponent's representatives are encouraged to attend a **Mandatory Pre-Bid Meeting** and **Site Visit** scheduled for **Tuesday 23rd April, 2024 at 9:00 am** at the Jeffrey Reyes Building, of the San Juan Market, 1st Street, San Juan.
7. The contract will be awarded in accordance with the pre-defined evaluation criteria and scoring system outlined in the bidding documents. The works /services to be provided will be governed by the terms and conditions outlined in the respective ITB.
8. Bids must be completed and submitted in accordance with the instructions outlined in the bidding documents.
9. Proponents may request additional information by sending an email to sjlrc.procurement@gov.tt or contact the Engineering Unit at 673 - 7391 or Procurement Department 674 – 5843 or 703 – 5649.
10. One (1) original of the bid(s) must be placed in sealed envelopes, labelled in accordance with the instructions in the bidding documents, and delivered into the appropriately labelled Tender Box located in the Lobby area at the address below by **NO LATER THAN Thursday 16th May, 2024 at 12:00 Noon**.

**“The Chief Executive Officer,
San Juan/Laventille Regional Corporation
MTS Plaza, Aranguez Main Road, Aranguez”**

11. Proposals delivered in accordance with the instructions in the ITB documents will be opened publicly on the same day at the above address, shortly after the closing of the Tender Boxes Proponents and/or their representatives are invited to be present at the opening.
12. **LATE proposals will not be considered under any circumstances.**
13. The San Juan / Laventille Regional Corporation does not bind itself to accept the lowest or any bid.
14. The San Juan / Laventille Regional Corporation reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their bids.
15. Failure to comply with any of these instructions or to submit any documentation required in the bidding document may result in bids not being considered.